

FOCoS Application

Contact Information

Name of Organization _____

Contact Name _____

Address _____

Physical Address

City State Zip Code

Email _____

Phone number _____

Circle or Highlight One or Two Consulting Areas

Collections Management

Administration of Facility

Educational Programming

Exhibit Design and Construction (in person only)

Recruiting and Managing Volunteers

Marketing and Social Media

Community Engagement

Other (please list below)

Is your facility capable of streaming virtual calls (Zoom, Google Meet, etc.)?

Yes _____ No _____ Unsure _____

Institutional Budget Information

Current Annual Budget (including personnel and operating): \$ _____

Full Time Staff: _____; # Part Time Staff: _____; # Volunteers: _____

Funding Sources:

Tax Supported _____%

Private Funding _____%

Grants _____%

Endowment _____%

Governance (Check one):

Private _____

Government _____

Non Profit _____

To be answered on separate document(s) by site director or project manager (not to exceed two pages total):

- Brief history and description of your institution
- Describe your current programs and services
- Explain why you need a consultant in your selected area(s)

FOCoS applications will be accepted year-round and will be fulfilled virtually or in person as consultants are available and as our budget allows.

To apply, put "FOCoS 2023" in the subject of your email and attach this application along with indicated additional materials to: vicepresident@ncmuseums.org